

**USATF Three Rivers**  
**Minutes of Annual Meeting - 2008**  
**September 14, 2008**

**Board Members in Attendance:**

President - Frank Rodenbaugh  
Vice President - Linda Phelps  
Secretary – Eric Cottle  
Treasurer – Noel Webb  
Membership - Cindy Long

Officials - Bruce Long  
Youth Chair - Tonja Stevens  
Open and Master's - Mark Schwartz  
Long Distance Racing (LDR) - Joe Dimatias  
Race Walk - Michelle Labash

**Meeting was called to order 2:20 p.m.**

**President's Report – Frank Rodenbaugh**

Mr. Rodenbaugh reported that the Association is in good standing in all areas and has met six out of the nine threshold requirements. With regard to sanctions, Mr. Rodenbaugh reported that the Association received sixteen sanctions which generated \$1,800 in fees. There was a lengthy discussion regarding sanctions versus certified meets. The Pittsburgh marathon will be sanctioned by USATF Three Rivers.

**Vice President's Report – Linda Phelps**

Ms. Phelps discussed the proposed new board of USATF National Board of directors. Currently, the Board of Directors are elected. However, this is the first time a proposal is being considered that would allow associations to nominate individuals to the National board. The third weekend in October is the next scheduled national board meeting and Ms. Phelps stated that she will provide further information after that meeting. At the annual meeting, it is anticipated that there will be a new president and several new board members elected.

**Treasurer's Report – Noel Webb**

As of August 31, 2008, the general account balance was \$33,267.42. The starting balance of the account in January, 2008 was \$39,049.77. Ms. Webb reported that a supplemental report will follow shortly that should show a detailed breakdown of the fees and expenses that were incurred or were generated by Three Rivers Association. A discussion was held regarding the approximately \$1,400 shortage from advancement at the Region 2 meet. Some of the concerns were that too many people may have worked in the advancements area, confusion or clerical error. This matter will be looked into further. Another item that needs to be addresses is an accounting of the Association Meet and other financial records as well. As to the Association's money market account, it is reported that the balance in that account is \$47,155.63. That balance was as of August 7, 2008. Ms. Webb discussed further meetings with representatives from PNC Bank and Citizen's Bank as options to the Association's current banking matters.

**Membership Report – Cindy Long**

See attached comprehensive membership report prepared by Ms. Long attached to these Minutes as exhibit "A". The comprehensive membership report is incorporated by reference into these Minutes. Of major discussion by Ms. Long was the penalty for failing to comply with background screening by officials, coaches, and volunteer coaches. Penalties include club suspension or other penalties that are deemed appropriate. Of note, there are 34 clubs that were registered for 2008. With 3 new clubs being the Westmoreland Track Club, Achilles Racing Club, Pittsburgh Community Track, and South Hills Heat, which will register for 2009.

### **Official's Report – Bruce Long**

Mr. Long reported that at least 50 officials will be needed for Association accreditation. Currently, Three Rivers Association has 47 accredited officials. Mr. Long discussed in length the new accreditation procedures that will take place for 2009. Mr. Long made available applications for those interested at the meeting to apply for official certification or to upgrade their current certification. Mr. Long recommended that current officials visit the official website and suggested reading and ordering the training materials that are currently on the website. He also stressed that there is a one million dollar liability insurance policy that covers all officials.

### **Youth Report**

A youth report will be provided at the Youth Meeting which will be held in the near future. Brenda Ansel suggested that the Youth come up with a schedule for the 2009 youth meets as well as a discussion of the duties of the Cross County Youth Chair. Tonja Hall will follow up with dates for holding the youth meeting at which time the 2009 summer track schedule will be put up for bid by local teams and organizers.

### **Open and Masters Report – Mark Schwartz**

Mr. Schwartz reported that only 29 athletes competed in the Open and Masters Events at the championship. He discussed the problems of attracting more athletes, including the change of the meet site, the 4<sup>th</sup> of July holiday weekend, and scheduling with the Olympics. Mr. Schwartz introduced Mark Brige, javelin competitor, and athlete delegate. Mr. Schwartz discussed that Opens and Masters typically fronts athletes to help sponsor them in their events.

### **LDR Report – Joe Dimatias**

Mr. Dimatias reported and discussed the past meet schedule and possibly scheduling an 8-10K race.

### **Race Walk – Michelle Labash**

Ms. Labash requested that all officials and members consider specializing in race-walk officiating or judging. Ms. Labash reported that Three Rivers has many talented athletes that have the ability to perform well. She indicated that she is willing to come to Club practices to help develop more race walkers and help educate coaches and volunteers on the art form of racing.

### **Old Business**

It was reported that during the 2008 regional meet that the medical personnel situation was at times confusing and not centrally located nor communicated properly as to who was in charge. It was decided that at the next championship meet, the Association needs to assign a point person for medical issues that arise during the meet. This person should have very little other responsibilities during the meet.

### **New Business**

A Travel Committee proposal for a travel grant and fund raising opportunities to fund scholarships were discussed.

### **Motions**

The following Motions were approved at the Executive Board Meeting which followed the General Meeting. It was agreed that the following delegates would attend the Annual Meeting:

Linda Phelps

Frank Rodenbaugh

Bruce Long

Cindy Long

Noel Webb

Tonja Stevens

Michelle Wilkerson

Mark Schwartz

Mark Brige

It was also agreed that financial reporting must be current prior to attending the annual meeting.

The following motions were made and seconded, and therefore approved by the Board during the Board meeting that followed the annual meeting..

1. \$500 reimbursement for Mark Brige for Olympic trials – Passed.
2. Motion for \$300 donation/reimbursement for Nicole Blaesser for her participation in the Twins City Half Marathon. With the notation that monies will not be forwarded until Ms. Blaesser completes the marathon – Passed.
3. Motion allowing \$1,000 stipend for Western PA Track Club and to waive Three Rivers sanction fees – Passed.
4. The Board agreed, without motion, to allow Noel Webb to meet with representatives from PNC and Citizens Banks to determine if we can increase our fees.
5. Motion to purchase accounting program for Three Rivers Association up to \$300 – Passed.

**Meeting was adjourned at 5:34 p.m.**